



Job Title:	Outdoor Mentoring Field Internship Program
Employer:	The Kiva Center
Site:	McCauley Family Farm
Job Status:	Part time leadership training, \$13-\$15/hour
Instructor Schedule:	One-Three days per week- Tuesdays, Wednesdays, or Fridays from 8:30 AM-3:30 PM
How to Apply:	Please email your resume and cover letter with subject headline titled, "Field Intern Position" to info@thekivacenter.com no later than the end of day on Wednesday, July 27th . Questions regarding the position can be directed to Kasey at info@thekivacenter.com .

Field Internship Program Description:

The Field Internship Program is a professional leadership training designed for adults who are passionate about deeply connecting with nature, cultivating self-awareness, cultural change, and supporting children to thrive to their highest potential. This unique opportunity provides an embodied experience to develop your skills for a career in nature based mentoring and culture-building. As a Kiva Field Intern, you will be fully immersed in our outdoor farm program, one-three full day(s) per week throughout at least one fifteen-week session in the school year.

Kiva Field Interns receive one-on-one mentoring support from seasoned lead instructors. They will be constantly challenged to develop deeper self-awareness as they dive into the art of nature mentoring. Lead instructors will support them to create personal goals, engage in self-reflection, and discover opportunities to push beyond their own limits of what they thought was possible.

Interns who have completed the program will also be given preference when the organization hires new staff. The Kiva Center will be hiring in the foreseeable future. Interns may be hired based on their demonstration of readiness and competency.

Expectations for All Employees and Interns:

Support the Kiva Center mission and exhibit a commitment to:

- Working collaboratively, with integrity and respect for fellow employees, associates, and our communities
- Embracing personal responsibility and accountability for your health and well-being at all programs, including but not limited to physical and mental health.
- Positively representing The Kiva Center and families by being a mature and positive role-model for their children.
- Engaging in a powerful and transformational educational learning experience. It will ask a lot of each intern's time, focus and energy regardless of their goals and intentions. We expect interns to take care of themselves and practice good self-care while they are here.

Job Purpose:

As a Kiva Center Field Intern, you have the responsibility of fostering a love for the outdoors with children in our community. You will be responsible for inspiring children's curiosity, building confidence and comfort in nature, facilitating teamwork, teaching knowledge and skills, and maintaining a positive attitude. You will act as a role model for children. You will work under the guidance of lead mentors who plan weekly experiences with children and help to guide you through your personal learning process. The ideal candidate has experience with children, is thoughtful, enthusiastic, responsible, and proactive.

Principal Responsibilities:

- Collaborate with the lead mentor(s) to encourage earth stewardship in participants through enthusiasm, knowledge, and passion for nature.
- Take full responsibility and initiative for your learning. The outcome of your learning directly correlates with your engagement in your learning process.
- Help execute weekly curriculum inspired by lead mentors to create joyful, meaningful, engaging outdoor education experiences.
- Manage Kiva supplies for each experience being taught- including safely storing and cleaning supplies each week.
- Maintain clear communication with the mentors and parents to actively support with children's needs.
- Act as a role model for all participants, illustrating appropriate behavior and environmental ethics
- Encourage a joyful, safe, meaningful outdoor experience for participants
- Exhibit a willingness to learn a strong set of skills related to farming, ancestral skills, earth science, outdoor games and traditional arts.
- Maintain regular contact with the Kiva program mentors and engage in daily briefing/debriefing.
- Attend mandatory trainings
- Support lead mentors through the program evaluation process

Desired Skills and Abilities:

- Deep care for nature and people
- Desire to receive feedback and work with it intentionally.
- Willingness to develop yourself as a mentor and leader
- Strong communication skills with adults and children.
- Ability and desire to facilitate meaningful learning experiences
- Good organizational skills and ability to exhibit patience and professionalism
- Experience working with children
- Experience relating to and communicating with diverse audiences

Duration:

- **Option 1:** 1 semester (August-December or January-May), one 7-hour day per week for 15 weeks, @ McCauley Farm plus mandatory training sessions and periodic phone calls with lead mentors.
- **Option 2:** 1 full school year (August-May), one 7-hour day per week for 30 weeks at McCauley Farm plus mandatory training sessions and periodic phone calls with lead mentors.